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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: January 6, 2021  
Time of Meeting: 6:30 pm  
Minute Page No: Page 1 of 11  
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The Workshop Meeting of the Governing Body was called to order by Mayor Michele Dale.

**Adequate Notice Statement**

Mayor Dale read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of December 13, 2020 and December 27, 2020; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Dale led all in attendance in a salute to the flag.

Agenda No. II

**Roll Call**

Present: Councilmembers Ada Erik, Michael Chazukow, Marilyn Lichtenberg, Kevin Goodsir  
Warren Gross, David Marsden, Mayor Michele Dale  
Absent: None  
Also Present: Township Administrator William Senande, Township Attorney Fred Semrau

Agenda No. III

**Reading of or Approval of Unapproved Minutes**

December 16, 2020 Regular Meeting

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Moved: Erik Seconded: Goodsir  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
Voted Nay: None  
Motion carried:  
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Agenda No. IV

**Meetings**

Mayor Dale noted the future meeting schedule:

January 20, 2021 Regular Meeting  
February 3, 2021 Workshop Meeting  
February 17, 2021 Regular Meeting

Agenda No. V

**Executive Session**

None

Agenda No. VI

**Presentations**

Public Hearing – Liquor License Transfer – Authorizing the Person-to-Person Transfer of Plenary Retail Consumption License 1615-33-027-012 from Breda LLC (Pocket) to Jay Bhole Corporation as a Pocket (Inactive) License.

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Moved: Erik Seconded: Goodsir  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
Voted Nay: None  
Motion carried.  
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Agenda No. VII

**Proclamations**

None

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Agenda No. VIII

**Discussion Items**

Councilman Gross requested to memorialize resolution 2019-368 at the next meeting. He also requested to have a discussion on the Greenwood Lake Ordinance. Councilman Chazukow requested that they memorialize resolution 2020-374 at the next meeting. The Council gave consensus.

Agenda No. IX

**Public Comments**

Mayor Dale opened the meeting to the public after advising that there is a five-minute limit for each speaker.

None

There being no more comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

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Moved: Erik Seconded: Chazukow  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.  
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Agenda No. X

**Council Comments**

None

Agenda No. XI

**Action Items**

Agenda No. XI 1

**~ Ordinance 2021 – 001 ~**

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING THE TOWNSHIP CODE CHAPTER 500 ENTITLED “ZONING” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST MILFORD TO REVISE THE 1938 UNION VALLEY ROAD REDEVELOPMENT ZONE**

**WHEREAS**, on November 6, 2019, the Township Council of the Township of West Milford adopted Resolution # 2019-339 authorizing and directing the Planning Board to conduct a preliminary investigation to determine whether the property identified as Block 6701, Lot 10 meets the criteria set forth in the Redevelopment Law and should be designated as a Non-Condensation Redevelopment Area, as that term is defined by the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (“LRHL”), and

**WHEREAS**, in order to accomplish this task, the Planning Board retained J. Caldwell & Associates, LLC to undertake an investigation and prepare a report for the Planning Board’s review, preliminary to the public hearing to be held on the matter, all of which were designed to inform the Planning Board’s subsequent recommendation to the Township Council, and

**WHEREAS**, J. Caldwell & Associates, LLC produced a report, dated February 7, 2020, which provided detailed information regarding the Study Area and the applicable statutory criteria required to be evaluated, based on which information the Report concluded that the Study Area, in fact, affirms the LRHL criteria to enable the Board to recommend to the Township Council that an Area in Need of Redevelopment without Condemnation designation is warranted; and

**WHEREAS**, the Board held its public hearing on February 27, 2020, at which the Board accorded to all members of the public the opportunity to offer their comments respecting the Study Area, which comments were made part of the public record; and

**WHEREAS**, by Resolution adopted February 27, 2020, the Board recommended to the Township Council in accordance with the LRHL that the Study Area be determined as meeting the criteria under the LRHL as an area in need of redevelopment without condemnation; and

**WHEREAS**, the Township Council received the resolution of the Board and the recommendations contained therein at a regularly scheduled meeting held on March 4, 2020; and

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**WHEREAS**, the Township Council reviewed the Caldwell Report and the Board's recommendation and found that the LRHL criteria for determination of an area in need of redevelopment are indeed affirmed by the Study Area; and

**WHEREAS**, the Township Council, via Resolution No. 2020-136, dated March 4, 2020, determined the Study Area to be an area in need of redevelopment without condemnation and directed J. Caldwell & Associates, LLC, to prepare a redevelopment plan, and

**WHEREAS**, J. Caldwell & Associates, LLC prepared a redevelopment plan for the area in need titled "Redevelopment Plan 1938 Union Valley Road Block 6701, Lot 10" (the "Redevelopment Plan"), dated April 16, 2020, and, after review of the Redevelopment Plan at a public meeting held on April 22, 2020, the Mayor and Township Council desires to approve the adoption of the Redevelopment Plan; and

**WHEREAS**, the Township Council approved the Ordinance that was prepared to implement the Redevelopment Plan by adopting Ordinance 2020-009 on May 20, 2020; and

**WHEREAS**, the Township Planner submitted the Area in Need of Redevelopment Study and the Redevelopment Plan for grant funding approval, which were reviewed and funding approved, contingent upon several changes being made to the Redevelopment Plan; and

**WHEREAS**, the Township Council has reviewed the requested changes and desires to approve same by amending Ordinance 2020-009.

**THEREFORE, BE IT ORDAINED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, that the revisions to the Redevelopment Plan are hereby adopted and that the following amendments and revisions are made to the Revised General Ordinances of the Township of West Milford, Chapter 500 entitled "Zoning".

**SECTION 1.** Chapter 500 Zoning shall be amended to read as follows related to the 1938 Union Valley Road Redevelopment Zone

**Permitted Uses**

The Township will seek a Redeveloper, or Redevelopers for all portions of the site based on developer interest and ability to develop in the 1938 Union Valley Road Redevelopment Zone. The Redeveloper will acquire, or work with the Township to acquire, all or portions of the Redevelopment Area in order to redevelop the 1938 Union Valley Road Redevelopment Zone according to the following land use regulations.

The following uses are permitted in the 1938 Union Valley Road Redevelopment Zone. Uses not identified below are prohibited. Multiple principal uses and buildings are permitted.

A. Principal Permitted Uses:

**Block 6701, Lot 10: Community Commercial (CC)**

- (1) Retail sale of goods and services;
- (2) Restaurants excluding drive-in, bars, or taverns as individual uses;
- (3) Professional offices;
- (4) Banks and financial institutions excluding drive-in;
- (5) Child-care centers;
- (6) Major food stores or department stores; and
- (7) Hotels and motels.

B. Conditional Uses:

**Block 6701, Lot 10: Community Commercial (CC)**

- (1) Service stations outside of Highlands Tier 1 and 2 Wellhead Protection Areas:
  - a. Subject to Section 500-97 and approval of an Operations and Contingency Plan;
- (2) Essential Services (Section 500-96)
- (3) Drive-in restaurants (Section 500-100);
- (4) Drive-in banks (Section 500-101).

C. Accessory Uses:

**Block 6701, Lot 10: Community Commercial (CC)**

- (1) Off-street parking;
- (2) Signs;
- (3) Garages, storage buildings, and toolsheds;
- (4) Temporary construction trailers and one (1) sign not exceeding one-hundred (100) square feet, advertising the prime contractor, subcontractor, architect, financing institution and similar data for the period of construction, beginning with the issuance of a construction permit and

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concluding with the issuance of a certificate of occupancy for one year, whichever is less, provided the trailer and sign are on the site where construction is taking place and are set back at least fifteen (15) feet from all street and lot lines;  
(5) Fences and walls (See Section 500-68.).

All other sections of Ordinance 2020-009 remain unchanged.

**SECTION 2.** The Redevelopment Plan, a copy of which is annexed hereto and made a part of this Ordinance, is adopted in accordance with N.J.S.A. 40A:12A-7 of the Local Redevelopment and Housing Law.

**SECTION 3.** All ordinances or parts of ordinances of the Township of West Milford which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to such section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

**SECTION 5.** This Ordinance shall take effect upon (i) filing with the Passaic County Planning Board in accordance with the Municipal Land Use Law; and (ii) adoption and publication in the manner required by New Jersey law.

Introduced: January 6, 2021  
Adopted:  
Effective Date:

Second reading and public hearing for this Ordinance is set for the Workshop Meeting of the Township Council scheduled for February 3, 2021. Notice of this public hearing shall be published in the Herald News on or about January 11, 2021.

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Moved: Erik Seconded: Gross  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
Voted Nay: None  
Motion carried:  
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Agenda No. XI 2

~ Ordinance 2021 – 002 ~

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING §500-90 B.(3) OF THE TOWNSHIP CODE TO ALLOW THE KEEPING OF POULTRY ON LESS THAN ONE ACRE OF LOT AREA - AMENDED**

**BE IT ORDAINED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that Section §500-90 B. (3) of the Township code be and is hereby amended, as follows:

One acre for the keeping of poultry and fowl, except as provided in Subsection B(5) of this section except that there shall be allowed a maximum amount of twelve (12) chicken hens allowed on lots of less than one acre so long as the lot conforms to the minimum lot size within the zoning district. No more than 32 animals shall be kept per acre of lot area.

This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Introduced: January 6, 2021  
Adopted:  
Effective Date:

Second reading and public hearing for this Ordinance is set for the Workshop Meeting of the Township Council scheduled for February 3, 2021. Notice of this public hearing shall be published in the Herald News on or about January 11, 2021.

Councilwoman Erik said the ordinance states a maximum of 9 hens and she would like to amend the ordinance to allow 12 hens. The Council gave consensus. Mayor Dale asked for a roll call vote on the amended ordinance.

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Moved: Erik Seconded: Gross  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
Voted Nay: None  
Motion carried:  
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Agenda No. XI 3

**~ Ordinance 2021 – 003 ~**

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING CHAPTER 135 “FEES AND COSTS” OF THE REVISED GENERAL ORDINANCES AMENDED**

**BE IT ORDAINED** by the Municipal Council of the Township of West Milford, County of Passaic, State of New Jersey, as follows:

**SECTION 1.** Chapter 135 “Fees and Costs”, §135-17. Fire Prevention fees are amended and effective January 1, 2021 as follows:

The Fire Department is authorized to charge the following fees.

§ 135-17 Fire prevention.

A. A permit shall be obtained from the Fire Official to use, install, conduct processes or carry on operations involving or creating conditions deemed hazardous to life or property as per a list of operations listed in the Uniform Fire Code. The permit fees shall be as specified in the Uniform Fire Code, which shall be amended as follows:

- (1) Hot tar roofing permit: \$50 per job
- (2) Type 1 permits: \$55

B. Application for a certificate of smoke detector, carbon monoxide fire extinguisher and house number compliance inspection fee as required by N.J.A.C. 5:70-2.3:

When Certificate of Compliance Required (number of business days prior to closing)	
More than 10	\$55
5 to 10	\$100
4 days or less	\$165
Re-inspection	\$50

C. Annual non-life-hazard inspection fees. In addition to the registration fees required pursuant to the Uniform Fire Code, the following additional annual fees shall be required for annual inspections, except that the fees established pursuant to this section shall not be assessed against life hazard uses. The following fees shall also apply to all vacant buildings:

Occupancy (square feet)	Fee
Up to 999	\$50
1,000 to 4,999	\$75
5,000 to 9,999	\$140
10,000 to 14,999	\$265
15,000 and over	\$365

D. Violation of fire lane: \$60.

E. Any form of haunted amusements (shall include hay mazes, haunted structures, etc.): \$80.

F. Illegal burning: not to exceed \$1,000 per offense.

**SECTION 2.** All ordinances of the Township of West Milford, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** This Ordinance shall take effect January 1, 2021 immediately upon final passage, approval, and publication as required by law.

**SECTION 5.** This Ordinance may be renumbered for codification purposes.

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 Adopted:  
 Effective Date:

Second reading and public hearing for this Ordinance is set for the Workshop Meeting of the Township Council scheduled for February 3, 2021. Notice of this public hearing shall be published in the Herald News on or about January 11, 2021.

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 Moved: Erik Seconded: Gross  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
 Voted Nay: None  
 Motion carried:  
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Agenda No. XI 4

~ Ordinance 2021 - 004 ~

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY CONCERNING SALARIES AND COMPENSATION FOR ADMINISTRATIVE, CONFIDENTIAL AND UNAFFILIATED EMPLOYEES**

**BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, New Jersey that pursuant to Chapter 33 entitled Personnel of the Revised General Ordinances of the Township of West Milford, New Jersey, 1976, the following Officers and Employees here below stated shall be classified by job title with the corresponding pay ranges:

*MAYOR AND COUNCIL*

<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Township Mayor	\$5,348.00	\$16,000.00
Township Council	\$4,754.00	\$5,070.99

*DEPARTMENT AND OFFICE HEADS*

<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Township Administrator	\$45,000.00	\$160,000.00
Director of Community Services and Recreation	\$45,000.00	\$140,000.00
Director of Finance	\$45,000.00	\$140,000.00
Director of Public Safety/Chief of Police	\$45,000.00	\$170,000.00
Director of Public Works	\$45,000.00	\$140,000.00
Court Administrator	\$45,000.00	\$140,000.00
Township Clerk	\$10,000.00	\$140,000.00
Director of Health/Health Officer	\$10,000.00	\$140,000.00
Construction Official	\$45,000.00	\$140,000.00

*DIVISION HEADS*

<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Fire Marshall	\$45,000.00	\$65,000.00
Network Administrator	\$35,000.00	\$110,000.00
Tax Assessor	\$50,000.00	\$140,000.00
Tax Collector	\$50,000.00	\$95,000.00

*CONFIDENTIAL AND UNAFFILIATED EMPLOYEES*

<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Judge	\$25,000.00	\$55,500.00
Prosecutor	\$20,000.00	\$44,000.00
Data Processing Technican	\$35,000.00	\$65,000.00

*STIPENDS*

<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Deputy Registrar	\$3,000.00	\$6,000.00
Alternate Deputy Registrar	\$1,000.00	\$3,000.00
Emergency Management Coordinator	\$2,000.00	\$10,000.00

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Deputy Emergency Management Coordinator	\$3,000.00	\$3,000.00
Fire Commissioner	\$3,000.00	\$6,500.00
Deputy Fire Commissioner	\$1,500.00	\$5,000.00
Qualified Purchasing Agent (QPA)	\$5,000.00	\$5,000.00
Telecommunications Systems Analyst	\$2,500.00	\$5,500.00
Veteran Officer	\$500.00	\$1,500.00

1. The aforelisted Officers and Employees shall be compensated in accordance with the preceding Salary Range.
2. **BENEFITS:** Benefits relating to vacation, sick days, personal days, longevity, holidays, bereavement leave and medical insurance shall be those as contained in the contract between the West Milford Municipal Employees Guild (AFSCME 3301) and the Township of West Milford or any employment agreement consistent with applicable law.
3. **OVERTIME:** If not otherwise eligible for overtime compensation by contract or law, each full-time department and division head in lieu of overtime compensation as provided in the Guild contract, shall receive three (3) vacation days and up to 35 compensatory hours annually, the latter earned hour for hour for hours worked above forty per week. All other full-time employees listed in this ordinance if not otherwise eligible for overtime compensation by contract or law, shall receive 21 compensatory hours annually, plus one half hour for each hour worked above thirty-five or forty hours per week depending on the applicable contract for the employee's department. Vacation and compensatory time may be used or accumulated as follows: vacation days may be carried for up to one year from January 1 following the year earned, and compensatory hours may be taken no later than April 1 of the year following the year earned.
4. Stipend Positions will not be subject to increases unless specifically authorized by Resolution of the Governing Body.
5. Any ordinance or parts thereof in conflict or inconsistent with the provisions of this ordinance are hereby repealed to such extent as they are in conflict or inconsistent. This ordinance shall take effect 20 days after its final passage by the Township Council.

Introduced: January 6, 2021  
 Adopted:  
 Effective Date:

Second reading and public hearing for this Ordinance is set for the Workshop Meeting of the Township Council scheduled for February 3, 2021. Notice of this public hearing shall be published in the Herald News on or about January 11, 2021.

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 Moved: Erik                      Seconded: Goodsir  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
 Voted Nay: None  
 Motion carried:  
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Mayor Dale asked to move resolutions 2021-048 through 2021-051.

Agenda No. XI 5

~ Resolution 2021 – 048 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO BRIAN MURPHY ARCHITECT, LLC FOR CONCEPTUAL DESIGN TO REHABILITATE THE FORMER TOWNSHIP LIBRARY BUILDING – AMENDED**

**WHEREAS**, Resolution 2020-235 authorized Brian Murphy Architect, LLC to provide a conceptual design to rehabilitate the former township library building located at 649 Ridge Road, West Milford at a cost not to exceed \$20,900.00 from account number 01-270-55-000-001; and

**WHEREAS**, the addition of a new masonry ADA accessible ramp to the former library was not in the original scope of work; and

**WHEREAS**, there is a desire to incorporate such a ramp at the former library building; and

**WHEREAS**, a proposal was requested and received from Brian Murphy Architect LLC for the preparation of a conceptual plan for alterations to the existing sidewalk for an ADA or "barrier free" ramp; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for these services to be encumbered from account number 01-270-55-000-001; and

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**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to amend the contract with Brian Murphy Architect, LLC, 179 Cahill Cross Road – Suite 202, West Milford, NJ 07480, for professional architectural services for an ADA or “barrier free” accessible ramp at the former library building in an amount not to exceed \$2,400.00 bringing the contract total to an amount not to exceed \$23,300.00.
2. This contract is awarded as “Professional Services” pursuant to N.J.S.A. 19:44A-20 et seq. and the Local Public Contracts Law.
3. The total fee authorized for this contract shall not exceed \$2,400, without prior written approval of the Township Council.
4. That notice of this action shall be published in accordance with law and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 6, 2021

Agenda No. XI 6

~ Resolution 2021 – 049 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING PAYMENT FOR SERVICES FOR THE REDEVELOPMENT PLAN STUDY THROUGH J CALDWELL & ASSOCIATES LLC**

**WHEREAS**, Resolution 2020-136 adopted March 4, 2020 directed J Caldwell & Associates LLC to prepare an Area In Need of Redevelopment Investigation Study (“Area in Need Study”) for the Township of West Milford to consider in determining whether the Study Area should be designated a Non-Condemnation Redevelopment Area; and

**WHEREAS**, J Caldwell & Associates, LLC, licensed Professional Planner Jessica C. Caldwell, P.P., A.I.C.P., prepared a report with accompanying maps, diagrams and documents entitled, “Area in Need of Redevelopment Study 1938 Union Valley Road Block 6701 Lot 10,” dated February 7, 2020, showing the boundaries of the proposed redevelopment area and location of the parcel of property included therein, along with a statement setting forth the basis for the investigation in accordance with N.J.S.A. 40A:12A-6(b)(1); and

**WHEREAS**, J. Caldwell & Associates, LLC performed the above work in an amount not to exceed \$18,149.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number 02-213-41-734-002.

**NOW THEREFORE BEIT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of NJ that the appropriate Township Officials be and are hereby authorized to execute payment to J Caldwell Associates LLC in an amount not to exceed \$18,149.00 for the Redevelopment Study Plan work completed.

Adopted: January 6, 2021

Agenda No. XI 7

~ Resolution 2021 – 050 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 1615-33-027-012 FROM BREDA LLC (POCKET) TO JAY BHOLE LIQUOR CORPORATION AS A POCKET (INACTIVE) LICENSE**

**WHEREAS**, an application has been received for a Person to Person transfer of Plenary Retail Consumption License 1615-33-027-012 presently inactive and held by Breda LLC to Jay Bhole Liquor Corp. as an inactive license that has been reviewed; and

**WHEREAS**, the Mayor and Township Council has conducted a public review of the application as stipulated in the guidelines of the Director of the Division of Alcoholic Beverage Control; and

**WHEREAS**, as a result of that review the Mayor and Township Council have determined as follows:

- 1 The submitted application is complete in all respects.



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2. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental A.B.C. laws and regulations.
3. The applicant has disclosed to the issuing authority the source of all financing obtained.

**WHEREAS**, the pocket / inactive license may be transferred with the following conditions:

1. Pocket licenses must submit a 12-page Place-to-Place Transfer application with detailed sketch of proposed site and a Police Investigation Request Form to the Township Clerk's Office and inspections of premises must be made and satisfactory recommendations received from the following departments: Police, Fire, Health, Building and Zoning Departments prior to activating, operating or siting the license.
2. A Health Department Retail Food Establishment license must be acquired prior to opening and satisfactory recommendations must be received in the Township Clerk's Office from the Health Department prior to opening business operations.
3. Licensee must change with Fire Bureau ownership information regarding Life Hazard Use and changes of occupancy load if applicable. If any Fire Prevention Office violations exist, they must be remediated with the Fire Marshal prior to opening or occupying a building.
4. Licensee must apply for Building permits to bring all life safety issues to code, fire pump, alarms, sprinkler systems emergency exit lights, egress lights and electrical.
5. To activate or operate the pocket license the licensee must submit pages 1, 2, and 11 of the 12-page license application to the Township Clerk's Office with date of activation prior to opening.

**NOW, THEREFORE, BE IT RESOLVED** that the transfer application is hereby approved and the Township Clerk is directed to endorse the transfer and maintain the license certificate for the Mayor and Township Council of the Township of West Milford upon receipt of satisfactory recommendations received from all departments when sited on all premise inspections noted above.

Adopted: January 6, 2021

Agenda No. XI 8

~ Resolution 2021 – 051 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF POCKET (INACTIVE) PLENARY RETAIL CONSUMPTION LICENSES FOR THE 2020 - 2021 LICENSE YEAR**

**WHEREAS**, applications for renewal of Plenary Retail Consumption License for the 2020- 2021 License year have been processed on the ABC POSSE website and reviewed; and

**WHEREAS**, these licenses have received a Tax Clearance Certificate and Special Ruling for the 2020-2021 year; and

**WHEREAS**, the Township Council has conducted a public review of the application as stipulated in the guidelines of the Director of the Division of Alcoholic Beverage Control; and

**WHEREAS**, as a result of that review the Township Council has determined as follows:

1. The submitted application is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental A.B.C. laws and regulations.

**WHEREAS**, the Police Department has recommended that the license be renewed to the current owners as a pocket (inactive) license with conditions.

1. Inactive/Pocket Licenses must submit a 12-page Place-to-Place Transfer application with detailed sketch of proposed site and a Police Investigation Request to the Township Clerk's Office and receive satisfactory recommendations from the Health, Fire, Building, Zoning and Police Departments prior to siting this license.
2. Prior to activating the license, inspections of premises must be made and satisfactory recommendations must be received by the Fire, Health, Building, Zoning and Police Departments.
3. Licensee must submit applicable pages 1, 2, and 11 of the 12-page application to the Township Clerk's Office with date of activation prior to activation or opening this license.
4. A Health Department Retail Food Establishment license must be acquired with detailed floor plans and satisfactory recommendation received in the Clerk's Office prior to opening.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Clerk is directed to issue and hold the license certificates for the Mayor and Township Council of the Township of West Milford.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
 Date of Meeting: January 6, 2021  
 Time of Meeting: 6:30 pm  
 Minute Page No: Page 10 of 11

LICENSE/LICENSEE/T/A	CONDITIONS
<b>THREE SHEETS LLC</b> <b>322 Lakeside Road, Hewitt, NJ 07421</b> <b>1615-33-011-005</b>	1. Second floor licensed only for storage, use of the roof area is prohibited. 2. Conditions stated above in resolution. 3. The license may not be used at listed address. Must stay inactive until Zoning Board Appeals are granted. 4. Health Department stipulates that there is no current retail food operation at sited address.

Adopted: January 6, 2021

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 Moved: Erik Seconded: Gross  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
 Voted Nay: None  
 Motion carried:  
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Agenda No. XII

**Approval of Expenditures**

~ Resolution 2021 – 052 ~

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a supplemental report listing individual disbursement checks prepared by this office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by the Treasurer's Office be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$279,857.98
3	Reserve Account	9,333.29
2	Grants	26,683.94
6	Refunds	0.00
1	General Ledger	7,000.00
26	Refuse	238,610.18
4	Capital	1,514.00
19	Animal Control	968.00
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	115,169.34
19	Scala Trust	0.00
16	Development Escrow	1,675.00
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
	Special Reserve	0.00
Total		\$680,811.73
Less Refund Resolution		0.00
<b>Actual Bills List</b>		<b>\$680,811.73</b>
Other Payments		
Payroll		525,248.80
CFA Homes		3,000.00
<b>Total Expenditures</b>		<b>\$1,209,060.53</b>

Adopted: January 6, 2021

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 Moved: Erik Seconded: Lichtenberg  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Gross, Marsden  
 Voted Nay: None  
 Motion carried:  
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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: January 6, 2021  
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Agenda No. XIII

**Reports of Administrator, Mayor and Council Members**

Councilman Chazukow – Thanked the public for voting for him and his running mate Councilman Marsden. He promises that he will do his best to treat the public with dignity and kindness.

Councilwoman Lichtenberg – Congratulated the new Councilmen. Encouraged residents to contact her on her cell phone with any questions or concerns.

Councilman Goodsir – Congratulated the new Councilmen. Thanked everyone for donating to the Toy Drive. He spoke about an upcoming event at the Elk's.

Councilman Gross – Welcomed the new Councilmen. He mentioned that our Health Department is supposed to receive the Covid-19 vaccine next month.

Councilman Marsden – Reiterated what Councilman Chazukow said and that he is honored to be in the position as Councilman. He is excited to work with everyone to do good things for the Township.

Councilwoman Erik – Said the Beautification and Recycling Committee is off to a good start. She noted that the meeting is this Tuesday at Town Hall.

Administrator Senande – No report.

Mr. Semrau – No report.

Mayor Dale – Congratulated the new Councilmen. Expressed that she has a lot of goals this year and she would like the new Councilmen to share their goals with her. She wants everyone to work together as a team. The entire Council has her support. She thanked Mr. Semrau and Administrator Senande for their services. She noted that the Covid-19 vaccine is arriving shortly. She will post updates on her Facebook page, and will have a link added to the Township website that directs people to the State's website. She looks forward to serving the Township this year.

Councilwoman Lichtenberg asked that the Council Liaisons be appointed to the subcommittees. The Council gave consensus.

1. Board of Education – Councilwoman Lichtenberg and Councilman Marsden
2. Facilities – Councilwoman Lichtenberg and Councilman Gross
3. Independence Day Celebration – Councilman Goodsir and Councilman Chazukow

Agenda No. XIV

**Appointments and Resignations**

None

Agenda No. XV

**Adjournment**

There being no further business to come before the Council, the Governing Body adjourned the meeting at 8:07 p.m.

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Moved: Erik                      Seconded: Goodsir  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.

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Approved: January 20, 2021

Respectfully submitted:

Sherry Zbrzeski, Keyboarding Clerk II

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MICHELE DALE, MAYOR

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WILLIAM SENANDE, TOWNSHIP CLERK